



**Planning, Development  
and Transportation**  
Transportation Planning  
305 Chestnut Street  
PO Box 1810  
Wilmington, NC 28402-1810

910 341-3258  
910 341-7801 fax  
www.wilmingtonnc.gov  
Dial 711 TTY/Voice

**DATE:** 01.06.2015  
**TO:** ProTrak  
**FROM:** Bill McDow  
Transportation Planning

■ **BELLE MEADE APARTMENTS [TRC Plan Review]**

☞ Initial Review Note ☞

All comments are based on adopted policy documents, specific City of Wilmington Land Development Code (CofW LDC) and City of Wilmington Technical Standards and Specifications Manual (CofWTSSM) requirements in effect at the time of this review. These have been noted after the comment as appropriate for your ease in further research.

The City Engineer may administratively approve dimensional variance requests per LDC Sec. 18-348. If the Applicant feels further interpretation is in order, please contact Transportation Planning directly to discuss in additional detail. Please apply for all administrative variances in writing, an email is acceptable or this may be included on the plan set. Please see Sec. 18-348 of the Land Development Code for the information required to process a variance request.



**BASE INFORMATION:**

- Ensure all sheets accurately illustrate the existing conditions on and surrounding this parcel. Show all adjacent traffic signs, traffic control devices and pavement markings on the site inventory plan. Please refer to the Technical Standards and Specifications Manual (link is below) Ch. VII C.1.a.2. for specific information and distance requirements. Contact Traffic Engineering at 341-7888 if you need assistance locating these elements.

**TRAFFIC IMPACT:**

- ❖ A Traffic Impact Analysis (TIA) is currently being updated for this development. Please contact Amy Kimes, PE (910) 473-5130, [amy.kimes@wilmingtonnc.gov](mailto:amy.kimes@wilmingtonnc.gov) to discuss the TIA review process and the scoping discussion.

**TECHNICAL STANDARDS – ACCESS AND PARKING (driveway, sidewalk, sight distance):**

1. Vehicle parking shall be at least 15’ from fire hydrants.
2. Label driveway dimensions. The minimum street corner radii is 35’. [7-5 CofW Tech Stds]
3. Ensure site plans and landscaping plans show wheelchair ramps at corner of Matteo Drive and project driveways, per NCDOT and/or City standards. Connect sidewalk with ramp.

4. Please clarify how the curbing beside the 5' sidewalk will be constructed. If Turndown sidewalk is proposed for this area, then a 2.5' vehicle overhang must be allowed and 4' of the sidewalk must remain clear for pedestrian use. [\[Chapter VII, Detail SD 15-13 CofWTSSM\]](#)
5. Show any traffic signal facilities and equipment in front of the development. Contact Traffic Engineering at 341-7888 for help in identifying these.
6. Portions of the proposed development do not appear to be in compliance with the 500'/800' rule pertaining to the maximum length of a private drive/parking lot. [\[Chapter VII , C \(4\), pg 7-15 to 7-16 CofWTSSM\]](#)

**GENERAL NOTES TO ADD TO THE PLAN:**

- A. A sign shall be placed at the Southern boundary of the property (driveway connection to Tract 7) indicating that a future connection will be opened when the property to the south develops. Please note this on the site plan.

**MISCELLANEOUS:**

- ❖ Permitting of business identification signage is a separate process. NCDOT/ City of Wilmington will not allow obstructions within the right of way.
- ❖ Transportation Planning Staff will review the landscape plan once submitted for compliance with sight distance requirements.

Please let me know if you have any questions or if I can be of further assistance as this development moves through the review process.